

Tennessee College of Applied Technology Elizabethton (TCATE) Drug & Alcohol Prevention Plan

The Tennessee College of Applied Technology Elizabethton (TCATE) has a Drug and Alcohol Prevention Plan (DAAPP) that is updated annually as needed, which includes information about the standards of conduct that clearly prohibits the unlawful possession or distribution of illicit drugs and alcohol by students and employees. This plan is certified by the administration and reviewed annually.

TCATE distributes the DAAPP to every student during the initial orientation and a staff member discusses the policies and procedures of the plan with the students and the students acknowledge receipt of the training by signing the verification form and the enrollment form. The Assistant Director covers the DAAPP with all new hires and the annual coverage is provided in October of each year.

TCATE conducts a biennial review of the program to determine effectiveness, needed changes, and whether disciplinary sanctions are consistently enforced.

The effectiveness of the plan is evaluated by stressing the policy prohibiting drugs and alcohol on TCATE's property or sponsored activities off campus;

Use of the CORE Survey on Alcohol and Drug;

Description of the legal sanctions under the federal, state, or local laws for unlawful possession of illegal drugs or alcohol;

How health related problems can occur with the drugs and/or alcohol;

Crime report;

Work with the community and organization like the coalition on safe campuses;

Institutions must provide review results upon request.

A file is kept on the Assistant Director's office on the results of the CORE Surveys. This information is shared with the students and staff during the Social Norms project.

Student signature pages are kept in the Students' permanent files

The follow-through on discipline of violation of the policies on the use of drugs and alcohol. These disciplinary actions may include EAP counseling for first time employee offenders, and termination of employment for long term offenders and referral for prosecution. Student violators may be recommended to professional counseling and finally terminated.

The Biennial Review will share the number of cases listed in 2011-2013 and 2013-2014 school years.