



TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

ELIZABETHTON

Position Announcement

Building Construction Technology Associate Instructor

The Tennessee College of Applied Technology-Elizabethton is accepting applications for the position of a full-time Building Construction Technology Associate Instructor at the Kingsport Campus.

MINIMUM REQUIREMENTS:

- High school diploma or equivalent
- Post-secondary credential in Building Trades from an accredited institution preferred
- Minimum three (3) years of experience in the building construction field, preferably within the last five (5) years
- Must possess computer skills
- Strong hands-on technical background in field of instruction
- Must possess the communication skills necessary to be an effective teacher and interact with high school and adult students
- Must possess a high degree of knowledge in the following areas: safety, tools and materials, plan codes and layout, framing, drying in, finish carpentry, masonry, plumbing, pressure systems, drain, waste and vent, electrical safety, rough in and finish

GENERAL DUTIES:

The Building Construction Technology Associate Instructor is responsible for providing individualized theory and hands-on instruction to adult and high school students to prepare them for employment in the field. Areas of instruction include safety, tools and materials, plan codes and layout, framing, drying in, finish carpentry, masonry, plumbing, pressure systems, drain, waste and vent, electrical safety, rough in and finish. The Associate Instructor must monitor, grade and evaluate individual student progress; maintain student records in the college's student records management software; maintain appropriate documentation; submit timely reports; and assist in recruitment of new students and placement of graduates. The Associate Instructor must also maintain good public relations with business and industry, maintain an active advisory committee and cooperate with outside agencies. This position will also supervise and follow-up on students participating in cooperative education. Some travel is required. This position is full-time and reports to the Vice President.

SKILLS:

- Must show evidence of good character, organizational skills, and mature attitude
- Must be willing to remain current in the instructional field and maintain personal certifications and program accreditation(s)
- Prior teaching or evidence of ability to teach students a plus

SALARY: Commensurate with Tennessee College of Applied Technology salary guidelines.

APPLICATION PROCESS: Résumé, Cover Letter, and TCAT Elizabethton employment application are required.

TCAT employment application is available at: <https://tcatelizabethton.edu/sites/default/files/media/2018-10/TCAT%20Employment%20Application%20%28Revised%2010-28-14%29.pdf>

Mail completed documents to:

Tennessee College of Applied Technology-Elizabethton

ATTN: Connie Black

426 Highway 91 N

Elizabethton, TN 37644

OR

Connie.wyche@tcatelizabethton.edu

APPLICATION REVIEW: Review of completed TCAT employment applications with résumés will begin immediately.

EMPLOYMENT DOCUMENTS: Current federal law requires identification and eligibility verification prior to employment. Only U.S. citizens and aliens authorized to work in the United States may be employed.

Tennessee College of Applied Technology- Elizabethton is a TBR institution; is an AA/EEO/ADA Employer; and does not discriminate on the basis of race, color, national origin, sex, disability or age in its program and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Danny O'Quinn, Vice President, 426 Highway 91 N, Elizabethton, TN 37644, 423-543-0070, danny.oguinn@tcatelizabethton.edu.