Dietary Manager Online Training Program
Approved by the Association of Nutrition & Foodservice Professionals (ANFP)
STEP-BY-STEP APPLICATION GUIDELINES

STEP 1: Complete the TCAT Student Enrollment Form

STEP 2: Fax or mail a copy of your High School Diploma or equivalent to:
    Tennessee College of Applied Technology Elizabethton
    Attn: Lisa Blackburn, CDM Program Director
    426 Highway 91 North
    Elizabethton, TN 37643
    Fax – 423-547-2587
    Email – lisa.blackburn@tcatelizabethton.edu

STEP 3: Here are the steps for the new application process

FOR STUDENTS: Follow these steps for creating an application and enrolling in the TCAT Elizabethton- hybrid/online program.

1. Visit: https://tcat/maestrosis.com
2. Click “Create An Account”
3. Input the request account information (all fields are required)
4. Click Submit
5. Click Login
6. Create your registration application (all fields in yellow are required)
7. For state student ID: input the last 4 digits of your Social Security number
8. Click Submit
9. You will receive a message “Your application was submitted successfully”
10. Reach out to Johnny about your submitted application @ johnny.burleson@tcatelizabethton.edu

STEP 4: Review the Minimum Hardware and Software Requirements for the Dietary Program. Microsoft Word is required for all assignments.

STEP 5: The Dietary Manager Program has been approved for the Federal Pell Grant and Tennessee Lottery Education Scholarship. Complete your financial aid application online at www.fafsa.ed.gov. The school code is 005281. Direct financial aid questions to the Financial Aid Office at the TCAT Main Campus, telephone 423-543-0070. Allow two weeks for financial aid applications to be processed.

STEP 6: FINAL STEP - Contact the Business Office to register for the Online Dietary Manager training program, telephone 423-543-0070, Ext. 1000.
Textbooks can be purchased at the TCAT Bookstore – 423-543-0070, Ext. 1000 or directly from ANFP at www.ANFPonline.org.

FOR MORE INFORMATION, CONTACT: Lisa Blackburn
   Telephone: 423-342-3977
   Email: lisa.blackburn@tcatelizabethton.edu

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