



TCAT
ELIZABETHTON

STEPS FOR ADMISSION TO PRACTICAL NURSING PROGRAM

STEP 1 – Pay non-refundable \$50.00 cash/debit or credit card (**checks are not accepted**) and schedule the Practical Nursing admissions exam (HESI) at the Main Campus of the Tennessee College of Applied Technology, 426 Highway 91, Elizabethton. Students who do not take the exam on the scheduled test date or need to retake must pay \$50 to reschedule the test. A maximum of three (3) attempts to earn a passing score are allowed. To pass this timed test students must score at least 70 in three required areas: Reading, Math and Critical Thinking.

Testing is currently given at the Tennessee College of Applied Technology, Main Campus, 426 Highway 91 North, Elizabethton. Available test dates may be found online at www.tcatelizabethton.edu or by calling the school at 423.543.0070. On the day of your test bring a photo I.D. You **will not be allowed to test without a proper I.D.**

Exemptions to the HESI test requirement are limited to having earned a college degree (Associate's or higher) OR a minimum composite ACT score of 19, Score of 5 or greater on WorkKeys Exam (NCRC), Score of 3 or greater on NWCR Certificate, ACCUPLACER score of 250 +/-.

STEP 2 – Students will be required to obtain their test results from their HESI account. Please keep username and password documented as it can be used to access additional products used throughout the program.

STEP 3 – Complete an updated FAFSA online at www.fafsa.gov. This must be completed before any financial aid can be considered or awarded. Our school code is 005281. This must be resubmitted each calendar year. Assistance is available as needed.

STEP 4 - Complete the online application for admission to TCAT Elizabethton found on the college website, www.tcatelizabethton.edu. Be sure to select a campus and start date for Practical Nursing: January/Kingsport; May/Elizabethton; September/Boones Creek.

STEP 6 – *Call or email TCAT, Student Services to verify receipt of application and intent to enroll in the Practical Nursing program. The following items must be delivered to our Main Campus:

1. *A copy of HESI test results (ACT results or official transcript from college conferring degree).
2. *A copy of your high school diploma/transcript or GED.



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STEP 7 – Once the above documents have been received and contact with Student Services is complete, you will be notified of your required orientation session pending seating availability.

STEP 8 – Obtain copies of your immunizations for TCAT admission. This includes MMR (Mumps, Measles and Rubella), Varicella (Chicken Pox) and Hepatitis B. If you were born prior to 1980 a copy of your driver's license can be used for your Varicella. If you were born prior to 1957 you do not have to provide a copy of your MMR. If you cannot provide these vaccinations, you may submit results from a titer lab result.

STEP 9 - OBTAIN YOUR REQUIRED CRIMINAL BACKGROUND CHECK AND DRUG SCREENING. Cost of the background check, which is paid to Truescreen, is estimated at \$100.00 for both. Instructions will be discussed at Practical Nursing Orientation.

STEP 10 – Print the Physical Exam Form and make an appointment with your health care provider to get your exam as soon as possible. **The physical form, including additional immunization documentation, can be found on the school website under the Practical Nursing tab.** This is the **ONLY** form that is accepted for documentation of your physical. The student is to complete the first page and sign/date the bottom of the page. The provider is to complete the remainder of the forms with a **REQUIRED SIGNATURE ON THE LAST PAGE.**

Physical job requirements for Practical Nursing are available for your review on the school website under the Practical Nursing tab.

STEP 11 – Document required immunizations on the physical form above. **PLEASE NOTE:** There are additional immunization requirements for the Practical Nursing program in addition to what is required by TCAT for admissions. Review the immunization requirements on the physical form. Take any immunization documents with you to your physical appointment in order for the provider to complete this record and sign off that the information is correct.

Start this process early. Some missed immunizations are required to be administered in a series over a period of months. Incomplete immunization status will prevent you from participating in clinical assignments during your first semester which can result in failure to progress in the program.

A complete blood count (CBC) is also required. Make sure to have this performed at that same visit as it must meet the time requirements.

All required information **must be current within three months of the date of enrollment.**



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If all the required information has not been provided, you will have to obtain the required documents and meet with the Director of Practical Nursing for application review.

(NOTE: You are not eligible for admission until all steps have been completed.)

Applications and test results will be retained by The Tennessee College of Applied Technology Elizabethton for two (2) years.

Questions should be directed to Renee Hensley, Director of Clinical Education, Office 423-342-3979 or by email renee.hensley@tcatelizabethton.edu

THANK YOU FOR CHOOSING THE TENNESSEE COLLEGE OF APPLIED TECHNOLOGY FOR YOUR PRACTICAL NURSING EDUCATION!

The Tennessee College of Applied Technology Elizabethton is a Tennessee Board of Regents Institution and is fully in accord with the belief that educational and employment opportunities should be available to all eligible persons without regard to age, gender, color, race, religion, national origin, disability, veteran status or sexual orientation. The following person has been designated to handle inquiries regarding non-discrimination policies. Student Services Coordinator, 426 Highway 91 North, Elizabethton, Tennessee 37643, telephone 523-543-0070.